


STUDENT HANDBOOK



**GRADUATE GROUP IN PUBLIC
HEALTH SCIENCES
MASTER OF PUBLIC HEALTH
DEGREE PROGRAM**

2018-2019 ACADEMIC YEAR

UC DAVIS

PUBLIC HEALTH SCIENCES

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Welcome

to the UC Davis Graduate Group in Public Health Sciences.

I congratulate you on joining a new generation of health professionals focused on improving the lives of the many through the practice of public health.

The UC Davis Master of Public Health degree aims to help meet state and national need for public health professionals. UC Davis is blessed with many unique resources—collectively known as “The UC Davis Advantage”—that contribute to a high-quality MPH program. The campus has a national and world reputation in many areas of public health, including epidemiology, biostatistics, infectious diseases, and informatics. Our location near the state capital and the headquarters of the California Department of Public Health (CDPH) has facilitated long-standing collaboration in research and teaching that enrich the UCD MPH Program.

We look forward to an exciting educational experience in this and the coming years.

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Program History and Overview

Public health has developed over the last 150 years as scientific knowledge about disease and its control grew, and the need developed to bring this knowledge to the public. In 1866, the New York City Health Department became the first public health agency in the U.S., with others following by 1900. The focus of these public agencies and services expanded from sanitation to laboratory research, epidemiology, individual health care, and health promotion. With the Johnson Administration's War on Poverty, community health centers (CHCs) were established to provide primary health care services to community populations, especially the "medically underserved." Since then, public health has fulfilled the role of improving health and life expectancy for many different populations, with the focus being on population-based research and strategies.

UC Davis has long been a leader in public health research and outreach. Over the last several decades it became clear that the need for well-trained public health professionals exceeded the capacity California's existing Master of Public Health programs. UC Davis therefore decided to capitalize on its strengths in public health (concentrated although not exclusively situated in the UCD School of Medicine and the UCD School of Veterinary Medicine) and its location near the state capital.

The UCD MPH Program admitted its first class in the Summer of 2002. We received full accreditation from the Council on Education for Public Health in 2005 and seven-year re-accreditation in 2017. The program reflects the "UC Davis Advantage," drawing upon the disciplines of the many outstanding programs of the University, in particular the Graduate Group in Epidemiology; the Graduate Group in Nutrition; the Center for Health Services Research; the Schools of Nursing, Law, Management, and Education; and the Master of Preventive Veterinary Medicine Program in the School of Veterinary Medicine. Finally, a major strength of the program lies in its collaboration with the California Department of Public Health (CDPH). CDPH personnel are involved at all levels, including planning, teaching, and sponsoring of field placements. This collaboration, together with campus resources, makes the UC Davis Master of Public Health Program unique.

Our curriculum provides the academic underpinnings for a professional career in public health. Required coursework in epidemiology, biostatistics, environmental and occupational health, health services and administration, and social and behavioral sciences allows the student to develop the necessary fundamental knowledge base. Finally, students attend a seminar series addressing a wide range of topics relevant to public health and complete a practicum project. The practicum project allows the student to apply public health knowledge and principles learned in the classroom in a real-world setting. Successful completion of the curriculum leads to the MPH degree and opens the door to a career in public health.

Program Mission

The UCD MPH degree has as its core mission the education of future leaders in public health. In so doing we serve the needs of our main constituents: public health practitioners wishing to develop further professional skills, public health agencies in need of trained public health practitioners, and the community at-large.

UCD MPH Program Mission

“Our mission is to develop the public health leaders of the future by providing a high-quality Master’s degree curriculum in partnership with the public health community. We accomplish this through the collaborative efforts of the UC Davis community, including the Schools of Medicine, Veterinary Medicine, Management, Law, Education, and Nursing and the Colleges of Agricultural and Environmental Sciences, Biological Sciences, Engineering, and Letters & Science. These collaborations offer students content expertise in general public health and health disparities, agricultural and rural health, nutrition, reproductive and women’s health, chronic diseases, epidemiologic and biostatistical methodology, informatics, infectious and zoonotic diseases, health economics, health-care quality and outcomes, and others.

We promote a practical public health focus through our historically strong partnership with the public health community, including the California Department of Public Health, local county health departments, and non-profit agencies. These partnerships comprise teaching, student mentorship and field placements, research, service, direction, and support for the UC Davis MPH Program.”

The unique strengths UC Davis brings to this task are manifold. Among the most important is our proximity to and historical partnership with the California Department of Public Health (CDPH). CDPH is the largest state health department in the nation. Its talent bench is deep and broad, with cutting-edge programs in tobacco control, chronic disease, nutrition, maternal and child health, infectious diseases, and other areas of public health.

The UCD School of Medicine’s Department of Public Health Sciences, the administrative home of the UCD MPH program, has a long history of fruitful collaboration with the CDPH. Indeed, one of our past department chairs was previously the Director of the CDPH (then known as the California Department of Health Services). CDPH personnel have played a key role in the development of the UCD MPH Program, including planning, teaching of courses, preceptoring MPH students for practicum placements, and financial support. Among state health departments, CDPH holds a preeminent leadership position, and the UCD MPH program is uniquely situated to capitalize on the educational and research benefits that accrue.

UCD is one of the few institutions that is home to both a medical and veterinary medicine school. The UCD MPH program is unique in that it works closely the School of Medicine and School of Veterinary Medicine. This partnership is a major strength when addressing human health issues related to nutrition, zoonotic infectious diseases, and bioterrorism. UCD also hosts a number of academic units focusing on important problems in public health. These include the Western Center for Agricultural Safety and Health; Graduate Groups in Epidemiology, Nutrition, Pharmacotoxicology, and others; the Center for Occupational and Environmental Health; the Center for Advanced Studies in Nutrition and Social Marketing; the Cancer Research Program; the Violence Prevention Research Program; and the Center for Health Services Research in Primary Care. Others include the MIND Institute, focusing on

childhood neurological development, and the Genome Center. The campus's many strengths attract a dynamic faculty and high-caliber students, contributing importantly to UCD's academic vigor.

MPH Degree Goals and Objectives

The programmatic goals for the UCD MPH degree program flows naturally from the Mission Statement cited above. The major goals lie in the areas of instruction, research, and service. Each of the goals is supported by specific objectives describing how the program intends to realize its goals, and thereby carry out its mission.

Instructional Goals:

1. Recruit a highly qualified student body representing the racial and ethnic diversity of California.
2. Offer a high quality, accelerated program that emphasizes public health practice.
3. Maintain a highly qualified faculty, including faculty from the public health practice community.
4. Prepare students for a career in public health.

Instructional Objectives:

- 1.a: The average GPA of each entering class is 3.4.
- 1.b: Each MPH class is similar to the characteristics of the University of California bachelor's graduates regarding the distribution of race/ethnicity, gender, and first generation college students.

- 2.a: 90% of students complete all core courses with a grade of B- or better on their first attempt and have an overall core course GPA of 3.0.
- 2.b: 70% of students graduate within 14 months of starting the program.
- 2.c: Four MPH core courses are co-taught by a practicing public health professional.

- 3.a: 90% of MPH primary faculty have a PhD or combined MD/MPH degree.
- 3.b: 30% of MPH faculty are from the practicing public health community (VCF).

- 4.a: 90% of students are employed or furthering their education within year of graduation.

Research Goals:

1. Acquire external funding to support a productive public health research agenda among the faculty.
2. Disseminate research findings through peer-reviewed publications.
3. Involve students in public health research.

Research Objectives:

1. Maintain level research funding each year due to the competitive funding environment.
2. Primary faculty publish an average of 3 peer-reviewed manuscripts each year.
3. 2-3 MPH students per year are involved in a research project.

Service Goals:

1. Primary MPH faculty members provide service to the MPH Program, School of Medicine, or wider UC Davis campus.
2. Primary faculty engage in leadership roles in professional and community organizations relevant to public health at the local, state and national level.
3. Promote public health service opportunities to students.

Service Objectives:

1. >60% of primary faculty are involved in service to UC Davis.
2. >40% of primary faculty hold leadership positions in local, state, and national public health organizations.
3. The MPH program will announce 5-7 service opportunities each year.

Learning Objectives and Public Health Competencies

Each required course in the UCD MPH Program has detailed learning objectives. These learning objectives are guided by public health core competencies as outlined by the [Council on Education for Public Health \(CEPH\)](#).

Learning objectives	Describe how the SPH/PHP ensures grounding
Profession & Science of Public Health	
1. Explain public health history, philosophy and values	SPH 290: Topics in Public Health (summer, winter, spring)
2. Identify the core functions of public health and the 10 Essential Services ¹	SPH 290: Topics in Public Health (summer)
3. Explain the role of quantitative and qualitative methods and sciences in describing and assessing a population's health	SPH 244: Introduction to Health Sciences Statistics SPH 245: Biostatistics for the Health Sciences SPH 205: Principles of Epidemiology SPH 297: Public Health Practicum
4. List major causes and trends of morbidity and mortality in the US or other community relevant to the school or program	SPH 205: Principles of Epidemiology
5. Discuss the science of primary, secondary and tertiary prevention in population health, including health promotion, screening, etc.	SPH 290: Topics in Public Health (fall)
6. Explain the critical importance of evidence in advancing public health knowledge	SPH 201: Introduction to Public Health
Factors Related to Human Health	
7. Explain effects of environmental factors on a population's health	SPH 262: Principles of Environmental Health Science
8. Explain biological and genetic factors that affect a population's health	SPH 262: Principles of Environmental Health Science
9. Explain behavioral and psychological factors that affect a population's health	SPH 201: Introduction to Public Health

10. Explain the social, political and economic determinants of health and how they contribute to population health and health inequities	SPH 222: Social and Behavioral Aspects of Public Health
11. Explain how globalization affects global burdens of disease	SPH 290: Topics in Public Health (spring)
12. Explain an ecological perspective on the connections among human health, animal health and ecosystem health (eg, One Health)	SPH 290: Topics in Public Health (spring)

The UCD MPH Program ensures that all MPH graduates are grounded in foundational public health knowledge. Grounding in foundational public health knowledge is measured by the student's achievement of the learning objectives listed below.

UC Davis Master of Public Health Core Competencies	
Competency	Setting
<i>Evidence-based Approaches to Public Health</i>	
1. Apply epidemiological methods to the breadth of settings and situations in public health practice	SPH 205: Principles of Epidemiology
2. Select quantitative and qualitative data collection methods appropriate for a given public health context	SPH 244: Introduction to Health Sciences Statistics SPH 245: Biostatistics for the Health Sciences SPH 297: Public Health Practicum
3. Analyze quantitative and qualitative data using biostatistics, informatics, computer-based programming and software, as appropriate	SPH 244: Introduction to Health Sciences Statistics SPH 245: Biostatistics for the Health Sciences SPH 297: Public Health Practicum
4. Interpret results of data analysis for public health research, policy or practice	SPH 273: Health Services Administration SPH 244: Introduction to Health Sciences Statistics SPH 245: Biostatistics for the Health Sciences SPH 205: Principles of Epidemiology
<i>Public Health & Health Care Systems</i>	
5. Compare the organization, structure and function of health care, public health and regulatory systems across national and international settings	SPH 273: Health Services Administration
6. Discuss the means by which structural bias, social inequities and racism undermine health and create challenges to achieving health equity at organizational, community and societal levels	SPH 222: Social, Political and Economic Determinants of Health
<i>Planning & Management to Promote Health</i>	
7. Assess population needs, assets and capacities that affect communities' health	SPH 201: Introduction to Public Health
8. Apply awareness of cultural values and practices to the design or implementation of public health policies or programs	SPH 201: Introduction to Public Health
9. Design a population-based policy, program, project or intervention	SPH 273: Health Services Administration SPH 201: Introduction to Public Health
10. Explain basic principles and tools of budget and resource management	SPH 273: Health Services Administration New Course: Program Planning and Evaluation

UC Davis Master of Public Health Core Competencies	
Competency	Setting
11. Select methods to evaluate public health programs	SPH 273: Health Services Administration New Course: Program Planning and Evaluation
<i>Policy in Public Health</i>	
12. Discuss multiple dimensions of the policy-making process, including the roles of ethics and evidence	SPH 273: Health Services Administration
13. Propose strategies to identify stakeholders and build coalitions and partnerships for influencing public health outcomes	2018: SPH 201: Intro to Public Health 2019: New Course: Program Planning and Evaluation
14. Advocate for political, social or economic policies and programs that will improve health in diverse populations	SPH 201: Introduction to Public Health
15. Evaluate policies for their impact on public health and health equity	SPH 222: Social, Political and Economic Determinants of Health
<i>Leadership</i>	
16. Apply principles of leadership, governance and management, which include creating a vision, empowering others, fostering collaboration and guiding decision making	SPH 297: Public Health Practicum
17. Apply negotiation and mediation skills to address organizational or community challenges	SPH 290: Topics in Public Health (winter)
<i>Communication</i>	
18. Select communication strategies for different audiences and sectors	2018: SPH 201: Intro to Public Health 2019: New Course Program Planning and Evaluation
19. Communicate audience-appropriate public health content, both in writing and through oral presentation	SPH 297: Public Health Practicum
20. Describe the importance of cultural competence in communicating public health content	SPH 201: Introduction to Public Health
<i>Interprofessional Practice</i>	
21. Perform effectively on interprofessional^ teams	EPI 205: Principles of Epidemiology SPH 210: Informatics
<i>Systems Thinking</i>	
22. Apply systems thinking tools to a public health issue	SPH 297: Public Health Practicum
<p>^ "Interprofessional education occurs when students from two or more professions learn about, from and with each other to enable effective collaboration and improve health outcomes." From: Framework for Action on Interprofessional Education & Collaborative Practice (WHO/HRH/HPN/10.3).</p> <p>In this context, "interprofessional" refers to engagement with professionals outside of public health (eg, architects, nurses), rather than to engagement with individuals from other public health disciplines (eg, biostatisticians, health promotion specialists).</p>	

Competencies in the Generalist Specialty Area

Competency	Setting
1. Use information technology to access, evaluate, and interpret public health data.	SPH 210: Public Health Informatics SPH 290: Topics in Public Health* SPH 297: Public Health Practicum*
2. Demonstrate effective written and oral skills for communicating with different audiences in the context of professional public health activities.	SPH 290: Topics in Public Health* SPH 297: Public Health Practicum* (SPH 297 includes workshops in composition and media training)

Competencies in Epidemiology Specialty Area

Competency	Setting
1. Ability to evaluate the epidemiologic literature critically with regard to design, potential biases, assessment of adequacy of analytic approach, and interpretation of results given limitations	EPI 206: Epidemiologic Study Design SPH 297: Public Health Practicum*
2. Ability to assess confounding and effect modification in epidemiologic studies	EPI 206: Epidemiologic Study Design EPI 207: Advanced Concepts in Epidemiologic Study Design SPH 297: Public Health Practicum*
3. Ability to suggest appropriate analytic approaches for epidemiologic studies and communicate with biostatisticians about them	EPI 206: Epidemiologic Study Design EPI 207: Advanced Concepts in Epidemiologic Study Design SPH 297: Public Health Practicum*
4. Ability to recognize potential biases when designing studies and to suggest approaches to avoid them	EPI 206: Epidemiologic Study Design SPH 297: Public Health Practicum*
5. Ability to design data collection instruments appropriate to epidemiologic research questions	EPI 206: Epidemiologic Study Design SPH 297: Public Health Practicum* Other added-competence electives and electives
6. Ability to implement data collection and quality control measures in epidemiologic studies	SPH 297: Public Health Practicum* SPH 299: research elective

Competencies in Biostatistics Specialty Area

Competency	Setting
1. Describe the roles biostatistics serves in the discipline of public health.	EPI 206: Epidemiologic Study Design SPH 297: Public Health Practicum SPH 244: Introduction to Health Science Statistics Other add-competence electives and electives
2. Describe basic concepts of probability, random variation and commonly used statistical probability distributions.	SPH 244: Introduction to Health Science Statistics SPH 245: Biostatistics for the Health Sciences MPM 204: Medical Statistics III EPI 204: Quantitative EPI III: Stat Models PHR 202: Sampling in Health-Related Research STA 144: Sampling Theory of Surveys Other add-competence electives and electives
3. Describe preferred methodological alternatives to commonly used statistical methods when assumptions are not met.	SPH 245: Biostatistics for the Health Sciences MPM 204: Medical Statistics III EPI 203: Quantitative EPI II: Stat Inference EPI 204: Quantitative EPI III: Stat Models Other add-competence electives and electives

Competencies in Biostatistics Specialty Area	
Competency	Setting
4. Distinguish among the different measurement scales and the implications for selection of statistical methods to be used based on these distinctions.	EPI 206: Epidemiologic Study Design EPI 207: Advanced Concepts in Epidemiologic Study Design SPH 245: Biostatistics for the Health Sciences MPM 204: Medical Statistics III EPI 203: Quantitative EPI II: Stat Inference EPI 204: Quantitative EPI III: Stat Models Other add-competence electives and electives
5. Apply descriptive techniques commonly used to summarize public health data.	EPI 206: Epidemiologic Study Design SPH 244: Introduction to Health Science Statistics SPH 245: Biostatistics for the Health Sciences EPI 203: Quantitative EPI II: Stat Inference EPI 280: SAS I or II STA 205: Statistical Methods for Research with SAS Other add-competence electives and electives
6. Apply common statistical methods for inference.	SPH 245: Biostatistics for the Health Sciences STA 130A: Mathematical Statistics: Brief Course STA 130B: Mathematical Statistics: Brief Course EPI 203: Quantitative EPI II: Stat Inference EPI 204: Quantitative EPI III: Stat Models STA 108: Regression Analysis STA 138: Analysis of Categorical Data STA 106: ANOVA Other add-competence electives and electives
7. Apply descriptive and inferential methodologies according to the type of study design for answering a particular research question.	STA 205: Statistical Methods for Research with SAS EPI 208: Analysis & Interpretation of EPI Data EPI 226: Methods for Longitudinal & Repeated Measurement Data SPH 297: Public Health Practicum Other add-competence electives and electives
8. Apply basic informatics techniques with vital statistics and public health records in the description of public health characteristics and in public health research and evaluation.	PHR 202: Sampling in Health-Related Research STA 144: Sampling Theory of Surveys EPI 280: SAS I or II STA 205: Statistical Methods for Research with SAS EPI 208: Analysis & Interpretation of EPI Data Other add-competence electives and electives
9. Interpret results of statistical analyses found in public health studies.	EPI 208: Analysis & Interpretation of EPI Data EPI 205B: Integration of Basic Epidemiologic Principles SPH 297: Public Health Practicum Other add-competence electives and electives
10. Develop written and oral presentations based on statistical analyses for both public health professionals and educated lay audiences.	EPI 208: Analysis & Interpretation of EPI Data SPH 297: Public Health Practicum Other add-competence electives and electives

Public Health Values Animating the UCD MPH Program

The UCD MPH Program commits itself to public health values, concepts, and ethics underlying our mission to “educate today the public health leaders of tomorrow.” Chief among these values are:

- **Health:** The paramount public health value is health itself. Good health is an important basis for a happy and productive life. Public health practitioners have responsibility to promote conditions conducive to good health in the population.
- **Community:** The community is the fundamental unit in which public health is practiced. Interventions designed to improve health, while ultimately affecting individuals, are nevertheless focused on populations and communities. Public health practitioners must also be a part of the communities in which they serve.
- **Respect for individuals:** While focusing on the community as a whole, conflicts may arise in which the freedom of individuals is affected. Public health practitioners must carefully consider the dignity of individuals and work with communities in a manner to minimize deleterious effects for individuals.
- **Professionalism:** Public health practitioners must maintain high standards for their work. This applies to those engaged in education, research, and practical application. It includes the necessity of remaining up to date on important developments in the field and abiding by generally recognized ethical standards in the conduct and publication of research. The effectiveness of the public health workforce is closely associated with its public standing and reputation. Failure to maintain high professional standards of quality, honesty, and compassion will inevitably lead to decreased effectiveness and unnecessary harm to the public's health.

Professionalism in the student context is similar to that expected of practicing professionals. Specifically, this entails being on time for classes/meetings, handing in assignments, reliability, high standards for work product and civility. On-time attendance in class is critical because we all teach and learn from each other. Arriving late or unprepared is disrespectful and damages the learning experience for all students (and the professor). Preparation and punctuality are also important for the practicum experience, where it is expected that the student will establish and maintain a mutually agreed-upon schedule with the preceptor. Where unforeseen changes in this schedule are required, they will be communicated expeditiously and new arrangements made. It is also imperative that the student adopt a professional manner and dress for the practicum, consistent with the norms of the practicum site. Because our MPH program will be judged by the practicing public health community based on their experience with our students, failure to follow these standards of professionalism may lead to disciplinary action, including dismissal from the program.

Principles of Community

The UCD MPH Program is an integral part of the University of California, Davis campus and subscribes to the campus-wide Principles of Community (<http://principles.ucdavis.edu/>), cited below.

"The University of California, Davis, is first and foremost an institution of learning and teaching, committed to serving the needs of society. Our campus community reflects and is a part of a society comprising all races, creeds and social circumstances. The successful conduct of the university's affairs requires that every member of the university community acknowledge and practice the following basic principles:

We affirm the inherent dignity in all of us, and we strive to maintain a climate of justice marked by respect for each other. We acknowledge that our society carries within it historical and deep-rooted misunderstandings and biases, and therefore we will endeavor to foster mutual understanding among the many parts of our whole.

We affirm the right of freedom of expression within our community and affirm our commitment to the highest standards of civility and decency towards all. We recognize the right of every individual to think and speak as dictated by personal belief, to express any idea, and to disagree with or counter another's point of view, limited only by university regulations governing time, place and manner. We promote open expression of our individuality and our diversity within the bounds of courtesy, sensitivity and respect.

We confront and reject all manifestations of discrimination, including those based on race, ethnicity, gender, age, disability, sexual orientation, religious or political beliefs, status within or outside the university, or any of the other differences among people which have been excuses for misunderstanding, dissension or hatred. We recognize and cherish the richness contributed to our lives by our diversity. We take pride in our various achievements, and we celebrate our differences.

We recognize that each of us has an obligation to the community of which we have chosen to be a part. We will strive to build a true community of spirit and purpose based on mutual respect and caring."

Where students believe they have not been treated according to these principles, several levels of redress are available. First and foremost, in most cases, will be an attempt by the student to address complaints or problems with the person the student believes is acting unfairly. Should this not be feasible or satisfactory, the student may discuss the situation with the Program Director. If this does not lead to satisfactory resolution, the student may turn to Dean for Student Affairs within the School of Medicine. Further avenues are available through the School of Medicine and the general campus depending on the situation.

Expectations of Professional Conduct

The UCD MPH program is a part of the general UCD campus. Accordingly, expectations of professional conduct are campus-wide and apply to all MPH students. These expectations are shown below; updates may be available at <http://sja.ucdavis.edu/scs.html>.

All members of the academic community are responsible for the academic integrity of the Davis campus. Existing policies forbid cheating on examinations, plagiarism and other forms of academic dishonesty. Academic dishonesty is contrary to the purposes of the University and is not to be tolerated. A code of conduct for the campus community must exist in order to support high standards of behavior.

Examples of academic misconduct include:

- receiving or providing unauthorized assistance on examinations and homework meant to be completed individually
- using unauthorized materials during an examination or homework meant to be completed individually
- plagiarism - using materials from sources without citations

- altering an exam and submitting it for re-grading
- fabricating data or reference
- using false excuses to obtain extensions of time
- signing in for others on class attendance sheets

The ultimate success of a code of academic conduct depends largely on the degree to which it is willingly supported by students themselves.

Students are expected to:

- Be honest at all times.
- Act fairly toward others. For example, do not disrupt or seek an unfair advantage over others by cheating or by talking or allowing eyes to wander during exams.
- Take group as well as individual responsibility for honorable behavior. Collectively, as well as individually, make every effort to prevent and avoid academic misconduct, and report acts of misconduct that you witness.
- Do not submit the same work in more than one class. Unless otherwise specified by the instructor, all work submitted to fulfill course requirements must be work done by the student specifically for that course. This means that work submitted for one course cannot be used to satisfy requirements of another course unless the student obtains permission from the instructor.
- Unless explicitly permitted by the instructor, do not work with others on graded coursework, including in class and take-home tests, papers, or homework assignments. When an instructor specifically informs students that they may collaborate on work required for a course, the extent of the collaboration must not exceed the limits set by the instructor.
- Know what plagiarism is and take steps to avoid it. When using the words or ideas of another, *even if paraphrased in your own words*, you must cite your source. When using the source's own words, you must put those words in quotes in addition to citing the source. Students who are confused about whether a particular act constitutes plagiarism should consult the instructor who gave the assignment.
- Know the rules - ignorance is no defense. Those who violate campus rules regarding academic misconduct are subject to disciplinary sanctions, including suspension and dismissal.

Questions of student misconduct will be addressed initially with the Program Director. Should this not lead to satisfactory resolution, the matter will be referred to the Office of Student Support and Judicial Affairs and Office of Graduate Studies and, as appropriate. In all cases the policies and procedures set forth by the campus (<http://www.ucop.edu/ucophome/coordrev/ucpolicies/aos/toc.html>) will be followed.

Professional Behavior Objectives

The following Professional Behavior Objectives have been derived from the UC Davis Principles of Community.

The MPH student will demonstrate internalization of professional behaviors as follows:

- Avoid the use of profane or aggressive language with preceptors, community members (and their families), faculty, classmates, and staff.

- Demonstrate courteous and professional behavior and demeanor with faculty, classmates, staff, and interdisciplinary team members.
- Present a professional appearance with regard to neatness and personal hygiene.
- Arrive at the practicum and classroom setting on time.
- Notify the instructor if there are any physical or psychological conditions that would limit the ability to complete coursework.
- Do not report to class or to practicum under the influence of alcohol and/or any mind altering drugs.
- Do not discriminate against community members, faculty, staff, and/or classmates on the basis of race, creed, national origin, physical disability, gender, sexual orientation, or disease entity/treatment.

MPH Student Responsibilities and Detrimental Disruptive Behaviors

Students' Responsibilities: Failure to comply with the requirements of any of the following items or other policies in the Graduate Group of Public Health Sciences MPH Student Handbook and the University Catalog may result in a conference with the Associate Dean for Graduate Studies or his/her designee (Chairperson, Director, or Managing Director) to discuss the difficulty. Should the problems warrant immediate action, the Associate Dean or designee, may recommend the student be placed on disciplinary probation or be dismissed from University of California, Davis.

The following is a description of the scholastic, non-cognitive performance responsibilities of a student in the MPH program:

- *Attentiveness* - The student regularly attends class. All extended absences are for relevant and serious reasons and approved, where applicable, by the appropriate authority. The student is consistently on time for lectures and stays until the end of presentations. The student is alert during the presentation and demonstrates attentiveness by taking notes and asking appropriate questions.
- *Demeanor* - The student has a positive, open attitude towards peers, teachers, and others during the course of MPH studies. The student maintains a professional bearing in interpersonal relations. The student functions in a supportive and constructive fashion in group situations and makes good use of feedback and evaluations.
- *Maturity* - The student functions as a responsible, ethical, law-abiding adult.
- *Cooperation* - The student demonstrates his/her ability to work effectively in large and small groups and with other members of the GGPHS, giving and accepting freely in the interchange of information.
- *Inquisitiveness* - The student acquires an interest in his/her courses and curricular subjects, demonstrating individual pursuit of further knowledge.
- *Responsibility* - The student has MPH academic performance as his/her primary commitment. Student/student and student/faculty academic interchanges are carried out in a reliable and trustworthy manner.
- *Authority* - A student shows appropriate respect for those placed in authority over him/her both within the University and in society.
- *Personal Appearance* - The student's personal hygiene and dress reflect the high standards expected of a professional MPH practitioner.
- *Communication* - The student demonstrates an ability to communicate effectively verbally, nonverbally, and in writing with peers, teachers, patients, and others.

- *Judgment* - The student shows an ability to think critically regarding options, reflecting his/her ability to make intelligent decisions in his/her personal and academic life.
- *Ethics* - The student conducts self in compliance with the University Principles of Community.
- *Moral Standards* - The student respects the rights and privacy of other individuals and does not violate the laws of our society.

The following include, but are not limited to, those behaviors that are unacceptable in students of a professional degree and that are detrimental and/or disruptive to a learning environment.

Detrimental Behavior

Members of the University community are expected to uphold standards that reflect credit to themselves and the institution and abide by all University policies, rules, regulations, and standards of conduct while on and off campus. Should the conduct or action of a student, or group of students, be detrimental to the general welfare of the University, regardless of whether such conduct is specifically prohibited by any University policy, rule, regulation, or standard of conduct, such student or group of students shall be immediately subject to disciplinary action in accordance with the University's conduct process.

Disruption

Conduct that a reasonable person would view as substantially or repeatedly interfering with the normal functioning of a class, practicum setting, or other setting is prohibited. Such conduct includes, but is not limited to, repeatedly leaving and entering a classroom without authorization, making loud or distracting noises, persisting in speaking without being recognized, or resorting to physical threats or personal insults. Students are responsible to comply with a request from a professor, instructor, supervisor, or other official regarding appropriate behavior.

Additionally, conduct that interferes with, impairs, or obstructs the orderly conduct, processes and functions of the University or which may adversely and unreasonably impinge on the legitimate interest of others is prohibited. Such conduct includes, but is not limited to, excessive noise, public intoxication, loud or indecent conduct, interference with the ability of others to enter, use, or exit any University facility, service, or activity, intentionally interfering with the freedom of expression or movement of others, interfering with University activity such as teaching, research, recreation, meetings, and public events, physical violence, reasonable apprehension of harm, or threat of violence against oneself or any member or guest of the University community. This prohibition extends to conduct outside the University that, in the University's sole judgment, is detrimental to its mission and interests.

From Samuel Merit University School of Nursing *2015-2016 Student Handbook*, 4.1 Scholastic Non-cognitive Performance Standards: pp. 24- 30. Retrieved from http://intranet.ucdmc.ucdavis.edu/pcs/documents/preceptorship/SMU_SoN_Prelicensure_Student_Handbook.pdf

Master of Public Health Degree Requirements

Satisfactory completion of 56 units as described below.

- a. Core required courses: 40 units (See Curriculum below.)
- b. Added-Competence electives:
 - Generalist Specialty Area: at least 6 units
 - Epidemiology Specialty Area: at least 11 units
- d. Elective courses: To complete 56 total units

e. Grade of at least a B-minus (2.7) grade in each core course AND a GPA of at least 3.0 for all core courses combined AND a GPA of at least 3.0 for all courses combined that are applied to the MPH degree.

f. Completion of the capstone experience and practicum (see requirements below)

Category	Courses	Units
Core Competency	Introduction to Health Science Statistics (SPH 244)	4
Core Competency	Biostatistics for the Health Sciences (SPH 245)	4
Core Competency	Introduction to Public Health (SPH 201)	3
Core Competency	Public Health Informatics (SPH 210)	2
Core Competency	Topics In Public Health Seminar (SPH 290) (SSII, F, W, S)	4
Core Competency	Principles of Epidemiology (EPI 205A)	4
Core Competency	Social & Behavioral Aspects of PH (SPH 222)	3
Core Competency	Principles of Env. Health Science (SPH 262)	3
Core Competency	Health Services Administration (SPH 273)	3
Professional Practice	Public Health Practicum (SPH 297)	10
Added-Competence Electives*	Added-Competence electives coursework (General Public Health, Epidemiology, Biostatistics)	6 to 11
Electives	Elective coursework	5 to 10
Total number of Units		56

Summary of UCD MPH Specialty Areas and Unit Requirements

Specialty Area	Core Units	Added-Competence Electives	Electives	Total units
Generalist	40	≥6	Variable ¹	56
Epidemiology	40	≥11	Variable ¹	56
Biostatistics	40	≥16	Optional	59

The number of elective units required is the number necessary to bring the total number of units up to the 56 quarter units required for the MPH degree. For example, students taking the minimum number of Added-Competence Electives for the Generalist Specialty Area (i.e., 6 units) will need to take at least 10 units of electives. Students taking more than the minimum number of Added-Competence Electives will need to take correspondingly fewer elective units, such that the total quarter units sum to 56.

Students may complete the MPH degree in 11 months or extend their education for up to two years. For those planning to graduate in 11 months to meet the June degree deadline, students are encouraged to begin their practicum placement early and accordingly may receive credit toward the required 10 total units in earlier quarters. Many of our students complete their coursework in one year and continue their practicum work into the Summer Quarter to meet the September degree deadline. Others may decide to take coursework part time or, as a full time student, take more elective classes to strengthen public health skills or deepen knowledge in a particular topic area. Students can explore these options during required academic advising sessions with the Student Affairs Officer.

For course availability, please see the most recent University General Catalog and official course listings. Students may choose appropriate electives in consultation with their Graduate Advisor. It is recommended by the Educational Policy & Curriculum Development Committee that Graduate Advisors approve up to one unit of seminar coursework for MPH students to take for elective credit. The MPH listing of suggested electives is not meant to be fully inclusive or exclusive. Your fellow students, including those in other programs (such as the Epidemiology Graduate Group), are excellent sources of information on potential electives.

Capstone Experience

The capstone experience comprises the practicum experience. Practicum students work in a public health setting, e.g., state or local county health department, non-profit entity, completing a project of their choosing involving synthesis and application of public health principles. The practicum project involves 300 hours of effort. It includes supervision and written evaluation by the on-site preceptor, the UC Davis faculty advisor, and the instructor of record for the SPH 297: Public Health Practicum course.

The capstone also includes the Practicum Symposium, where students showcase their abilities in public health, including oral and written communication. The oral presentation is made before an audience of fellow students, faculty, and practicum site supervisors. The oral presentation includes addressing questions from the audience.

The capstone experience also includes a written report describing the public health background for their topic, methods employed in the project, and results. It also includes a discussion of the project and its results, implications for the future, and recommendations for further work. The written and oral reports allow the student to synthesize and demonstrate mastery of public health principles and programmatic competencies. Students continue to meet in the SPH 297: Public Health Practicum course, where drafts of their written and oral presentations are reviewed and commented on by the instructor of record and their fellow students. Thus, by the time they make their formal presentation at the Practicum Symposium, they have had significant practice and feedback.

The instructor of record for SPH 297: Public Health Practicum reviews evaluative information from the site supervisor, the UC Davis graduate advisor, the instructor's own observations during the course, oral presentation, and the final written report. Based on this information, the instructor of record assesses the student's success in completing the Practicum experience.

Once all degree requirements are met the candidates are forwarded to the MPH Admissions and Advancement Committee for approval. The students Graduate Advisor and the Chair of the Admissions and advancement committee (or designee) will sign the Master's Report Form, Plan II.

Program Fees and Financial Aid

The UC Davis Master of Public Health (MPH) Program is designed to offer students a simple approach to meeting the cost of attendance at UC Davis. The financial aid funding is a combination of federal or private loans and institutional resources that will meet the diverse needs of our matriculating students. Financial aid for the MPH Program is administered by the UC Davis Health System Financial Aid Office (www.ucdmc.ucdavis.edu/financialaid).

The UC Davis MPH Program Cost of Attendance/Estimated Student Expense Budget is available at www.ucdmc.ucdavis.edu/financialaid/cost.html.

Policy on financial aid funding for second-year students:

The MPH administration encourages students who still need to complete degree requirements to remain enrolled into a second academic year. Most students will not need a full second year to complete their degree requirements. Second-year students in good academic standing are eligible to apply for federal Direct Loans. Grants funds will be considered based on enrollment and eligibility. Students wishing to apply for financial assistance must file a FAFSA and complete additional financial aid requirements as determined by the UCD Health System financial aid office. Students are required to report all additional resources (e.g., outside scholarship support or student employment - GSR, TA, Reader appointments, etc.) to the financial aid office in a timely manner. Other resources may impact eligibility for grant and/or loans. Second-year students who obtain student employment will not be eligible for grant aid during the term of employment.

U.S. Department of Education Satisfactory Academic Progress (SAP) policy regulation:

Completed program/no degree (filed): A "student who completes the academic requirements for a program but does not yet have the degree or certificate is not eligible for further additional FSA funds for that program." <http://ifap.ed.gov/fsahandbook/attachments/1415Vol1Master.pdf> (pages 1-10).

Federal regulations require institutions to establish standards for SAP. These standards measure qualitative and quantitative requirements, and a maximum timeframe for a student's progress toward degree completion. For more information, go to:

<http://financialaid.ucdavis.edu/consumer/sap/index.html>

Advancement to Candidacy

Students are expected to advance to candidacy during Spring quarter of year one. Every student must file an official application for Candidacy (Plan II) for the Master of Public Health Degree after completing one-half of their course requirements and at least one quarter before completing all degree requirements. The Candidacy for the Degree of Master form can be found online at: <http://www.gradstudies.ucdavis.edu/forms/>. The completed form includes a list of courses the student will take to complete degree requirements. The Office of Graduate Studies (OGS) reviews the form and confirms completion of all requirements for graduation. If changes must be made to the student's course plan after advancement to candidacy, the Graduate Advisor must recommend these changes to the OGS. Students must have their Graduate Advisor sign the candidacy form before it can be submitted to the OGS. If the candidacy is approved, the OGS will send a copy to the appropriate graduate staff person and the student. If the OGS determines that a student is not eligible for advancement, the department and the student will be told the reasons for the application's deferral. Some reasons for deferring an application include grade point average below 3.0, outstanding "I" grades in required courses, or insufficient units.

Academic and Professional Difficulties

Academic Difficulty: A student who meets any of the following criteria will be placed on and will receive a warning letter from the Office of Graduate Studies that he or she is in difficulty, the nature of the difficulty, and that he or she has been placed on academic probation: grade of less than a B-minus (2.7) grade in a core course; GPA of less than 3.0 for all core courses combined; GPA of less than 3.0 for all courses combined that are applied to the MPH degree.

Sometimes students have trouble in a course due to illness, stress, or the challenging nature of a course. If you have indications that you may not pass a class, such as poor midterm grade or excessive absences, it is your responsibility and our expectations that you will contact the course instructor and the MPH Student Affairs Officer for advice and make use of the resources on campus to help you. These resources are listed on page 17 of the handbook.

At times MPH students do not achieve a B- or better for a core course. The following are the options for students who receive a final grade below B- in a core MPH course. Note that these options typically delay graduation and may add significant expense to the MPH degree.

Option A: Retake the core course the next time it is offered at UC Davis. Courses are typically offered once each year.

Options B-D below requires prior approval from the Instructor of Record for the core course for which the student did not achieve a B- or better course grade. The student must request prior approval to take a substitute course, and provide the following information about the potential substitute course: current syllabus, name and contact information for the instructor, course objectives, textbook and other required reading, and a description of homework and exams.

- Option B: Enroll in an equivalent course offered at UC Davis or nearby university, such as UC Berkeley or UCSF.
- Option C: Take a “short course” offered over the summer, such as the epidemiology courses offered at University of Michigan and The Johns Hopkins University. This option may not be available for all core courses.
- Option D: Take an equivalent course online. Online courses will only be permissible if the student can provide evidence that the online course requires that the enrolled student is completing the work. All tests and exams from any online course will have to be taken on the UC Davis campus with a faculty or staff member serving as a proctor, and on the same day and time as other UC Davis MPH students taking the same course.

Finally, substitute courses must be taken for a grade (not pass/no pass).

Graduate Studies Policy on Repeated Courses: Any student may, with the consent of the appropriate graduate advisor and the Dean of Graduate Studies, repeat a course in which s/he received a grade of C, D, F or Unsatisfactory up to a maximum of 3 courses overall. Repeating a course for a second time (i.e., a third enrollment in the course) will require the Dean’s approval. In such repeated courses, only the most recently received grade and corresponding grade points shall be used in calculating a student’s

grade point average, but all units attempted and grades received shall remain part of the student's permanent record. Any repeated course, except for one offered only on a Satisfactory/Unsatisfactory basis, must be taken for a letter grade (A, B, C, D, and F).

Professional Difficulty: The MPH program sets a high standard of professionalism. See discussion above, "Public Health Values Animating the UCD MPH Program."

Violations of professional standards of behavior in the classroom (e.g., plagiarism) or during the practicum placement (e.g., late or missing assignments, poor quality work product, consistently late or absent from established work hours) will be reported to Student Judicial Affairs (SJA) and may result in a written warning, probation, or academic dismissal from the program.

Appeal Process

Regulation 904 of the Academic Senate reads as follows: "Disqualification of graduate students is at the discretion of the dean of Graduate Studies." With the advice of the Graduate Council, the Dean of Graduate Studies has adopted policies and procedures regarding disqualification and appeal that are available at <http://gradstudies.ucdavis.edu/gradcouncil/policiesall.html>, see *Disqualification and Appeal*.

Transfer of Credit

Usually, all work for the master's degree is done in residence on the Davis campus. With the consent of the Graduate Advisor and the Dean of Graduate Studies, however, some work taken elsewhere may be credited toward your degree. The normal limit for such transfer credit is six units from another institution, or 12 concurrent units or up to half of the unit requirement if the courses were taken at another UC campus in graduate status, providing the units were not used to satisfy requirements for another degree.

Dual Degrees

Some students may wish to obtain a dual degree, such as a combination of the MPH with the Master in Veterinary Preventive Medicine (MPVM). Students obtaining dual degrees must meet the requirements for each degree separately. Where coursework overlaps between two degrees, a maximum of 12 units may be counted for both degrees. (For students obtaining an MPVM degree in addition to the MPH, the biostatistics courses MPM 202 and MPM 203 and the epidemiology course EPI 205A are required for both degrees and total 12 units.)

Petition for Exception to Policy (PEP)

As a professional degree program, MPH students must abide by Grad Studies policies; however, all students have the ability to Petition Grad studies for an exception to policy, often referred to as PEP or [Petition for Exception to Policy](#). The petition must be submitted at least two weeks prior to the begin date of the appointment (start of the quarter, beginning of TA period, etc.) and include supporting documentation.

Previous MPH students have submitted PEPs to increase their coursework in a given quarter (maximum units per quarter is 18 units). To date, Grad Studies has not approved the enrollment of an MPH student to take additional units.

Faculty Graduate Advisors

Incoming students will be assigned a faculty advisor. Students and advisor are required to meet during the Summer II session to review the student's academic plan. Subsequent meetings are on a quarterly basis, with additional meetings at the discretion of the student and advisor.

UCD MPH Program, Advisor Responsibilities

The MPH advisor's role is to serve as a mentor to the MPH Students to whom they have been assigned. Specific duties for advisors include the following:

1. Establish and maintain a mentor relationship through quarterly meetings. (It is the student's responsibility to contact the advisor to arrange the meetings.)
2. Review planned coursework in context of graduation requirements.
3. Advise regarding selection of electives. It is recommended by the Educational Policy & Curriculum Development Committee that Graduate Advisors approve up to one unit of seminar coursework for MPH students to take for elective credit.
4. Advise for the SPH 297 Practicum experience:
 - Selection of topic, site, and preceptor as needed
 - Review progress at mid Spring Quarter
 - Evaluate progress at completion of project (usually end of Spring Quarter)
5. Review and sign additional forms required by the Office of Graduate Studies.

Student Resources

Graduate Group in Public Health Sciences Program Office

Leah M Galasso, MA

Graduate Program Coordinator
Master of Public Health Program
Department of Public Health Sciences
University of California, Davis
181B Medical Sciences 1C
One Shields Avenue
Davis, CA 95616
Phone: 530-754-9048
Email: lgalasso@ucdavis.edu

Amber Carrere, M.Ed.

Education Director
Department of Public Health Sciences
University of California, Davis
181B Medical Sciences 1C
One Shields Avenue
Davis, CA 95616
Phone: 530-754-4992 Fax: 530-752-0903
Email: acarrere@ucdavis.edu

Carlson Health Sciences Library

Carrels and study rooms, lockers, classes on EndNote and literature searches, helpful librarians.
Summer hours: M-Th: 8am - 8pm, F 8am – 6pm, Sat & Sun 1pm-5pm
Academic year hours: M-Th 8am – 10pm, F 8am – 6pm, Sat 9am – 6pm, Sun 10am – 6pm
<http://www.lib.ucdavis.edu/dept/hsl/>

Social Media

Job announcements, news, conferences and webinars.

“Like” UC Davis Master of Public Health Program: <https://www.facebook.com/UCDMPH?fref=ts>

“Like” UC Davis Master in Public Health Alumni Organization: <https://www.facebook.com/pages/UC-Davis-Master-of-Public-Health-Alumni-Organization/178312118871572?fref=ts>

“Follow” Us on Twitter: <https://twitter.com/UCDMPH>

“Follow” Us on Instagram: https://www.instagram.com/ucd_mph

MPH Alumni Board provides resources and networking opportunities for students and alumni promote participation in continuing education and professional development activities and maintain a presence in the public health community through service and partnerships. For the 2018/19 academic year, the Alumni Board contacts are: **Co-Chairs:** Catherine Dizon and Charlotte Lewis; **Mentorship Coordinator:** Jorge Andrews; **Event Coordinator(s):** Rebecca Belloso and Dan Woo; **Outreach/Communications:** Yessenia Figueroa and Carter Yang. Board email: MPHAlumniBoard@ucdavis.edu.

ACADEMIC RESOURCES

- **ASSOCIATION OF GRADUATE STUDENT EMPLOYEES**

The UC Student-Workers Union is the union that represents over 17,000 Academic Student Employees—Teaching Assistants (TAs), Graduate Student Instructors (GSIs), Readers, and Tutors—at the University of California. Our Union negotiates a Collective Bargaining Agreement, or contract, that sets the base-level pay, benefits, and rights and protections of every Academic Student Employee (ASE) at the University of California.

- **The Associated Students, UC Davis**

Also known as ASUCD, the Associated Students, University of California, Davis is constituted to represent its membership in the University of California and in the greater community and to increase the role and impact of its members on those decisions affecting their lives. The Association creates and provides services and activities for students attending UC Davis such as the [Aggie Resource Manual](#).

- **Campus Libraries**

Campus libraries are integral to student academic and professional success. There are many libraries on the Davis campus. The main library on campus is the **Shields University Library** and you should take time to become familiar with it because it provides great services and resources.

As Public Health students, you will spend much time in the [Carlson Health Science Library](#). It is located on the veterinary school campus. The Carlson Library is the principle library serving the departments of Public Health Sciences, Epidemiology, Biostatistics as well as the School of Veterinary Medicine. The Carlson Library is open every day; see the above link for more details.

At Carlson Library, you may access reserved course texts, computers (with internet and various software packages you might need), and reserve study rooms. You may also access the library's vast digital database (PubMed), granting you access to millions of scientific articles and studies, which should serve you well in your research.

The library provides tours of its facilities throughout the year and provides regularly scheduled tours during the first two weeks of fall quarter. The Shields Library is home to one of the many computer labs on campus and houses **I.T. Express**, the place where you go to set up your UC Davis e-mail account and set your login ID and password.

- **GRAD PATHWAYS**

Professional development for grad students is crucial to future success. [Grad Pathways](#) is a program is dedicated to helping graduate students and postdoctoral scholars succeed both at UC Davis and in their chosen career paths. Grad Pathways is a nationally recognized effort that has served thousands of UC Davis graduate students and postdoctoral scholars since its inception in 2004.

Grad Pathways provides professional development assistance for socialization/networking, writing and publishing, presentation skills, teaching and mentoring, leadership and management, scholarly integrity, career search, and health and wellness. Grad Pathways also offers individual development plans, and frequent professional/academic workshops and seminars. It also provides resources for financial support, academic certificates, and general support for incoming or returning grad students.

- **[Graduate Student Organization\(GSA\)](#)**

The UC Davis [Graduate Student Association \(GSA\)](#) is a student-driven representative organization, linking students of the diverse graduate programs. Funded by graduate student fees, GSA provides services to graduate students and protects and promotes their interests at all levels of University administration. Regularly enrolled graduate students, professional students in the School of Medicine, and professional students in the teaching credential program are automatically GSA members. The GSA offers coffee and donuts every Friday from 9 am to noon, holds social events throughout the school year, and offers travel awards to graduate students. The GSA office/lounge is located at 253 South Silo.

- **[Internship and Career Center](#)**

The Internship and Career Center, also known as the ICC, is located on the 1st, 2nd and 3rd floor of South Hall. The ICC offers a wide range of career-related services to UC Davis students and alumni including the following:

- [Career and internship advising](#), drop-in hours and by appointment
- [Aggie Job Link](#), our exclusive online job board
- [Workshops and webshops](#) in a wide variety of career-related topics
- [Internship and career fairs](#), 4-6 large fairs per year
- [On-campus interviews with employers](#), find out who is interviewing on the UC Davis campus
- [Information sessions with employers](#), get to know employers in a smaller setting than a career fair
- [ICC calendar of events](#), search or browse all upcoming ICC events
- [Email subscriptions and social media](#), stay up-to-date with job and internship postings, and ICC events and services
- [Career resource manual](#), a downloadable and printable guide for finding an internship or job

To contact the Internship and Career Center

- Email: icchelp@ucdavis.edu
- Phone: 530-752-2855

- **[Student Academic Success Center](#)**

The Student Academic Success Center (SASC) houses a number of centers and programs geared toward supporting various student communities including former foster youth, transfer, first generation, low income, undocumented students and other groups that are underrepresented in higher education. The SASC provides both general and subject-specific academic assistance to all registered UC Davis Student as well as Professional Advising. The Student Academic Success Center is located in 2205 Dutton Hall.

To contact the Student Academic Success Center:
Phone: 530-752-2013

- **[Information and Educational Technology](#)**

The Information and Educational Technology (IET) department provides tools and services for the UC Davis community such as Open Access Labs where you can find computing, scanning, and printing services on campus.

To contact the Information and Educational Technology department:
Student Computing Services Help Desk 530-754-HELP

- **[UC Davis Office of Graduate Studies](#)**

The [Office of Graduate Studies](#), commonly referred to as “Grad Studies,” is located at 250 Mrak Hall. Grad Studies has a wealth of information on their website. If you have a question about anything and can’t find someone to ask, check out the website. It contains information on fees, funding, living in Davis, deadlines, degree requirements, forms, teaching assistant (TA)/Graduate Student Researcher (GSR) positions, residency status, etc.

The GGPHS contact in the Office of Graduate Studies is: Laura Young,
leyoung@ucdavis.edu.

ON-CAMPUS STUDENT SERVICES

- **[Center for Student Involvement](#)**

The UC Davis Center for Student Involvement (CSI) is a department within the Division of Student Affairs and the Community Resource and Retention Centers. Here you can find resources about how to get more involved in Student Organizations, Involvement Fairs, and your UC Davis Community.

- **[Cross Cultural Center](#)**

UC Davis Cross Cultural Center, the CCC, provides a culturally relevant community space where student voices can be expressed and respected. The CCC values advocacy, cultural competency, community building, academic excellence, research and education, identity exploration, and leadership development. Through the CCC can find a large variety resources available on and off campus such as the Graduate Students of Color Mentor Program and even a library of its own. It is located on the 1st floor of the Student Community Center on campus.

To contact the Cross Cultural Center:
Phone: 530-752-4287
Email: ccc@ucdavis.edu

- **[Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual Resource Center](#)**

The purpose of the Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual Resource Center (LGBTQIA+ Resource Center) is to provide an open, safe, inclusive space and community that is committed to challenging sexism, cissexism/trans

oppression/transmisogyny, heterosexism, monosexism, and allosexism. The LGBTQIA+ Resource Center serves UC Davis and the surrounding region by providing a wide spectrum of programs, resources, outreach and advocacy. The LGBTQIA+ Resource center is located at the Student Community Center, Suite 1400.

To contact the LGBTQIA Resource Center:
Phone: 530-752-2452

- **[Services for International Students and Scholars](#)**

Services for International Students and Scholars (SISS) assists incoming and current international students and scholars, and their families with visa and immigration issues while they are at UC Davis. SISS provides orientation, assistance, information, and referral to international students, faculty, and researchers regarding financial, personal, cultural, and academic concerns.

- **[Student Disability Center](#)**

Located in 54 Cowell Building, the Student Disability Center (SDC) provides accommodations and coordinates support services to meet the individual needs of students with disabilities. Based on the student's documentation of disability, the SDC recommend services, accommodations and auxiliary aids and that the student then selects what they needs for specific classes and situations. Services provided by the SDC include assistance with needs relating to vision, hearing, medical, psychological, and mobility as well as access to tutoring, counseling/advising, exam accommodations, parking, service animals, and much more.

To contact the Student Disability Center:
Phone: 530-752-3184
Email: sdc@ucdavis.edu

- **[Women's Resources and Research Center](#)**

The Women's Resources and Research Center (WRRRC) provides a place for students to learn about resources and educational programs that focus on gender equity and social justice. The WRRRC provides resources and support for academics, crisis, health, parenting and childcare, and much more. The WRRRC offers discussion groups including a support group for women graduate students. The WRRRC is located on the first floor of North Hall.

To contact the Women's Resources and Research Center:
Phone: 530-752-3372
Email: wrrc@ucdavis.edu

WELLNESS AND SAFETY

- **[Activities and Recreation Center](#)**

The Campus Activities and Recreation Center, also known as the ARC, offers recreation opportunities to make it easy for you to keep fit, relax, have fun, and meet your fitness goals. Current UC Davis students and CR Members may use the ARC at no additional

cost. Programming within the ARC, including [Group Exercise classes](#), [Dance Series classes](#), [Martial Arts Series classes](#), [Personal Training](#), [rock climbing](#) and [Intramural Sports](#), may require an additional low-cost fee.

To contact the Activities and Recreation Center:

Phone: 530-754-5306

Email: arc@campusrec.ucdavis.edu

- **[Center for Advocacy Resources and Education](#)**

The UC Davis Center for Advocacy, Resources & Education (CARE): Advocacy Office for Sexual and Gender-based Violence and Sexual Misconduct, formerly known as Campus Violence Prevention Program (CVPP), is the on-campus, confidential resource for all students, staff and faculty who have experienced any form of sexual violence, including sexual assault, sexual harassment, domestic/dating violence, and stalking. CARE provides 24/7 emergency response, crisis intervention, and support services for survivors.

To contact the Center for Advocacy Resources and Education:

Phone: 530-752-3299

Email: ucdcare@ucdavis.edu

- **[Emergencies and FAQs](#)**

As your safety is of great importance, UC Davis has a comprehensive emergency management program and its own full-service police and fire departments. Visit the website to find resources relating to; emergency preparedness, personal safety, campus intervention programs, campus health and counseling services, and community services.

- **[Harassment & Discrimination Resources](#)**

The Harassment & Discrimination Assistance and Prevention Program (HDAPP) at UC Davis supports the University's commitment to a harassment and discrimination-free work and learning environment for all members of the UC Davis and UC Davis Health campuses.

To contact the Harassment & Discrimination Assistance and Prevention Program:

Phone: 530-747-3864

Anonymous Call Line: 530-747-3865

- **[Student Health and Counseling Services](#)**

UC Davis Student Health and Counseling Services or SHCS provides a wide variety of medical, mental health and wellness services to all registered UC Davis students regardless of insurance coverage. SHCS offers; Medical services, Health and Education Promotion, Counseling services, and a large variety of Wellness services. These services are provided at two primary locations: North hall and The Student Health and Wellness Center.

To contact Student Health and Counseling Services:

- North Hall:

- Administration Consultation and General Information: 530-752-0871
- SHCS:
 - Administration and General Information: 530-752-2300

FOOD AND FINANCIAL SECURITY

- **Aggie Food Connection**

Aggie Food Connection (AFC) provides one online access point for UC Davis information, resources and services pertaining to food security and nutrition. As a response to the UC Global Food Initiative, UC Davis established the AFC to connect the UC Davis student population with easy, immediate and confidential UC Davis food resources while working to overcome stigma associated with needing help.

To contact Aggie Food Connection:
Phone: 530-752-1011

- **CalFresh**

Also known as Supplemental Nutrition Assistance Program, offers financial assistance, based on income, to reduce the burden of food insecurity (visit the website to determine your eligibility – most grad students are eligible)

To contact CalFresh:
Phone: 1-877-847-3663

- **Davis Pantry**

Located in the basement of Freeborn Hall Room 21, The Pantry is a student run organization that provides up to three meals or personal items a day for UC Davis students who show a UC Davis identification card free of charge.

To contact The Pantry:
Phone: 530-752-2612

TRANSPORTATION SERVICES

[Transportation Services](#), also known as TAPS, provides services such as the sale of parking permits, bicycle registration, and equipment maintenance and repair. If you plan on using a vehicle on campus you will need to purchase a parking permit. The TAPS website contains information regarding the rates and types of permits to purchase. Another service TAPS offers is to issue bicycle registration and permits in which your bike will be registered and, if stolen, you'll have a more likely chance of retrieving it.

UC DAVIS STORES

[UC Davis Stores](#) serves the UC Davis community by providing on campus tools needed for academic success. If you are in need of merchandise while on campus the UC Davis Stores provide; course materials, general books, technology sales and services, licensed apparel and gifts, school and office supplies, campus produced and grown products, as well as on the go snacks and drinks. Locations include:

- The Campus Store
 - Phone: 530-752-6846

RECREATION:

Davis is located within driving distance of [Tahoe National Forest](#) and [Yosemite National Park](#) where you can enjoy swimming, skiing, mountain biking, horseback riding, fishing, hiking, camping, etc. You can enjoy the beautiful beaches of the Bay Area at [Stinson Beach](#) (85 miles) and [Santa Cruz](#) (140 miles).

ARBORETUM

The UC Davis Arboretum is a living museum and a refuge of great beauty where students can step away from their busy lives and reconnect with nature. Students may wander through the Arboretum on their own or join public tours. The Arboretum gardens are open 24 hours a day, every day of the year, and there is no charge for admission. It is the perfect place to exercise with a 3.5-mile loop for walking, jogging or biking and bathrooms and water foundations throughout. It is located along the southern edge of the UC Davis Campus stretching from Borders Books downtown all the way to the Vet Med Center at the west end of campus.

Contact:

Phone: 530-752-4880

Email: arboretum@ucdavis.edu

CENTRAL PARK

Located in Downtown Davis, Central Park offers picnic facilities, fields and play areas, the local farmers' market, festivals and more.

CRAFT CENTER

Experience new growth at the Craft Center. The Craft Center offers more than 100 classes, ranging from one-day workshops to seven-week courses. Their classes are small, providing lots of hands-on experience and plenty of time for guidance from the instructor.

DAVIS FARMERS' MARKET

Featured in national magazines and frequently voted "best thing to do in Davis," the [Davis Farmers Market](#) is open year-round – rain or shine. The Farmers' Market is the place to be in Downtown Davis within Central Park each Saturday morning and Wednesday night. You'll find a wide range of fruits and vegetables, including certified organic produce, as well as fresh baked goods, flowers and plants. Everything sold in the market is either grown by or made by the seller.

EQUESTRIAN CENTER

The Equestrian Center offers Horseback riding lessons, Competitive and Sports Equestrian Club, Horse Boarding, and Horse Shows. It is located at One Equestrian Lane; directly across the street from the Vet Med Teaching Hospital off Health Science Drive. You can also locate it from the bike trail at the west end of the arboretum.

Contact:

Phone: (530) 752-2373

E-mail: equestriancenter@campusrec.ucdavis.edu

EXPERIMENTAL COLLEGE

Learn to play guitar, perfect your salsa dance moves or try your hand at Jiu-Jitsu at the Experimental College.

LAKE BERRYESSA

Situated in beautiful Napa, California, [Lake Berryessa](#) is the perfect destination to go hiking, camping, fishing, and relax. Forever Resorts operates three campgrounds and a marina on Lake Berryessa: Steele Canyon Campground and Pleasure Cove Campground and Marina.

MANETTI SHREM MUSEUM

Located near the Mondavi Center, the [Manetti Shrem Museum of Art](#) has a fine arts collection of more than 5,000 objects. Serving both the public and our university community with a dynamic artistic program, the museum: presents exhibitions and events that advance students' understanding of their place in the world; connects to faculty teaching and research; and creates a lively forum for community engagement and creative practice.

Contact:

Phone: 530-752-8500

Email: manettishrem@ucdavis.edu

MONDAVI CENTER

[The Robert and Margrit Mondavi Center for the Performing Arts](#) explores the full range of the performing arts, from the traditional to the innovative, and from diverse cultures and disciplines through presentation, education, public service, and research. As part of the UC Davis mission as a land grant university, the Mondavi Center provides outstanding cultural programming, support for the University's academic departments, and a professional laboratory to train students in the performing arts.

Contact:

Phone: (530) 754-2787

PALMS PLAYHOUSE

The [Palms Playhouse](#) in Winters is within biking distance and has a variety of live music performances and nearby restaurants and cafes with reasonable prices.

OLD SACRAMENTO

[Old Sacramento](#), authentically restored to its Gold Rush-era style, houses more than 130 specialty and tourist shops and restaurants and features three museums. This National Historic Landmark District and State Historic Park offers dining, shopping, and attractions. Many festivals and special events are held here annually.

MOVIE THEATERS

Davis has several movie theaters to select from including: [Regal Cinemas Davis Holiday 6](#), [Regal Cinemas Davis Stadium 5](#), and [Varsity Theater](#). All of which are conveniently located in Downtown Davis and offer various movie times.

THE DAVIS GRADUATE

This local bar is a great place to go if you love [salsa or line dancing](#)! **Country line dancing** nights are on Monday, Wednesday and Friday, with short dance lessons at 9PM. **Salsa** nights on Tuesday, Thursday and Saturday with dance lessons at 9:30PM! See website for pricing details.

LOCAL SERVICES:

DAVIS POST OFFICE

The Davis main post office is located at 2020 5th Street (at the corner of Pole Line Road) and is open Monday through Friday, 8:30 a.m.–5:30 p.m., and Saturdays, 10:00 a.m.–1:00 p.m. In addition to the main post office, Davis has a few minimum service branches that provide basic services, such as selling stamps and mailing packages and letters within the United States. One of these is in the UC Davis Memorial Union on campus *and another is located on Third Street between C and D Streets.*

DAVIS CHAMBER OF COMMERCE

To learn more about Davis's local community and what it has to offer, visit the [Davis Chamber of Commerce](#) for additional information about the neighborhood, business community, local activities, and resources. The Davis Chamber of Commerce is conveniently located in the heart of downtown Davis.

THE DEPARTMENT OF MOTOR VEHICLES (DMV)

This is the place to go for driver's licenses (required for driving in California), ID card processing, driving tests, and anything else related to your vehicle. The DMV is located at 505 Pole Line Road (corner of 5th and Pole Line Road), and is closed on Mondays and Sundays. It is open from 8:00 a.m. to 5:00 p.m. Tuesday – Saturday. For general information, call (800) 777-0133.

SHOPPING:

ARDEN FAIR MALL-SACRAMENTO

Located roughly 25 minutes from Davis in Sacramento, CA, the [Arden Fair Mall](#) is a shopping center with over 165 stores and restaurants including; Macy's, JCPenney, Sears, and the Apple Store.

DAVIS SHOPPING

Davis has many businesses to fulfill all your shopping needs including The University Mall, Marketplace Shopping Center, Davis Commons, and the Davis Manor Shopping Center. The City of Davis has a local Target, TJ Maxx, Safeway, and Office Depot for your varying needs as well. For a full list of the businesses in Davis, visit the Davis Chamber of Commerce website, directory of businesses.

VACAVILLE PREMIUM OUTLETS

Vacaville Premium Outlets is an outdoor shopping property in Vacaville, CA containing 120 stores including Banana Republic, Gucci, J.Crew, Kate Spade, Michael Kors, and Nike. The [Vacaville Outlets](#) are located about 20 minutes from Davis and offer a variety of shopping options.



DEPARTMENT OF PUBLIC HEALTH SCIENCES
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(530) 752-2793
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<http://www.phs.ucdavis.edu/>

MPH STUDENT ACKNOWLEDGEMENT

June 15, 2018

Dear MPH Student:

Upon reading and reviewing all components of the MPH Student Handbook, **please sign and return this page** to the Graduate Group in Public Health Sciences (GGPHS) Program Office, located in Medical Sciences 1C – Room 181B by **5:00pm on Friday, August 10th, 2018**.

Your signature indicates that you:

- ✓ Acknowledge receiving a copy of the MPH Handbook (both electronically and in print form)
- ✓ Reviewed the contents of the MPH Student Handbook and the policies contained within
- ✓ Agree to and will abide by all policies, including the expectations of professional conduct
- ✓ Understand that your failure to return this acknowledgement form will not relieve you from being responsible for knowing or complying with the MPH Student Handbook expectations, policies, and procedures

PLEASE RETURN TO THE UC Davis GGPHS PROGRAM OFFICE BY **5:00PM, Friday, August 10th, 2018**.

Full Name (print)

Signature

Date

Thank you,

A handwritten signature in black ink that reads "Leah M. Galasso".

Leah M. Galasso

Graduate Program Coordinator
Department of Public Health Sciences, MS 1C 181B
p. 530-754-9048 e. lgalasso@ucdavis.edu